## **ENVIRONMENTAL POLICY**



Fine Print (Services) Ltd is a private limited UK company, based in Witney, Oxfordshire. With a team of over 60, working twenty-four hours-a-day, Fine Print provides print and related services to a range of commercial customers, primarily within the healthcare sector. Through our environmental policy we wish to communicate our commitment to the protection of the environment, endeavouring to limit adverse affects in the environment in which it operates, ensuring that it meets all relevant compliance obligations and its operations are acceptable internationally.

Fine Print's Management Team and employees are committed to running the business in such a way that will, as far as possible, prevent pollution and support environmental protection. This will be achieved by being aware of and implementing as far as possible the use of sustainable resources, to mitigate its effect on climate change as far as is practicable and to protect biodiversity and by the elimination or minimisation of waste and pollution, with due regard to all legislation, consents & controls. Our biggest single resource usage is that of paper and Fine Print has adopted the Forestry Stewardship Councils (FSC) programme to ensure that the vast majority of our paper purchases are sourced from forests where trees are grown in a sustainable manner and with care and thought for the local communities. Our goal is to ensure that all other resource usage results in as minimal environmental impact as is practical, that our manufacturing processes impact on the environment as little as is practically possible, and that our customers understand and make the most of the full recyclability of our paper-based products.

Fine Print's Management Team identifies, reviews, evaluates and implements such legislation, as well as relevant statutory regulations and professional requirements that impact upon its business operations and considers all relevant environmental issues when making decisions impacting on their work. All employees are made aware of our collective and any individual responsibilities for and commitment to acting in accordance with Fine Print's Environmental Policy, whilst working to continually improve its Environmental Management System (EMS). The Management Team intends that this EMS forms a part of its overall Integrated Management System (IMS) encompassing, not just Environmental but also Quality & Health and Safety issues, and recognises that, whilst each subject requires distinct treatment, the majority of aspects are inextricably linked.

Fine Print's Environmental Aspects are determined, evaluated and their level of significance identified against them. From these, we set specific Environmental Objectives & Targets, in order to reduce these significant environmental impacts. We are also committed to minimising any disturbance to the local environment and resources of the communities in which the company operates, including the presentation of its own sites & premises.

The Management Team recognises that its EMS is embodied within its documentation and can only form a base on which more comprehensive environmental aims can be built. Fine Print will set specific Environmental Objectives & Targets relating to the company's environmental goals & its EMS. These Objectives & Targets are reviewed using our Internal Audit and Management Review processes.

The scope of our EMS is the provision of printing services carried out at our premises at Range Road, Witney. Also, we will seek to apply our EMS to our suppliers and customers where we have the authority and ability to control and influence them. Our EMS is continually reviewed and improved in accordance with ISO 14001:2015.

In determining the Scope of our EMS we have considered our compliance obligations, the needs and expectations of our interested parties and the context of our organisation, which are detailed above.

This policy is communicated to all staff, its suppliers, sub-contractors and any other interested parties (i.e. clients, stakeholders etc.), as well as being publically available on the Fine Print website. We want our goals in respect of the environment to be shared as far as possible, and for everyone who deals with us to be aware of them.

Signed for on behalf of Fine Print (Services) Ltd: -

Name: Dan Bakewell Title: Managing Director

Signed: Date: 15/07/2020

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